

THE JOB HUNT

APPROPRIATED FUND POSITIONS

INQUIRIES: FOR INFORMATION CONCERNING FORMS AND ANNOUNCEMENTS, PLEASE CONTACT **KATIE MORRIS** AT **020-8385-5285**.

The Human Resource Service Center (HRSC) uses The Crowned Eagle and the NAVACTUK web site (www.cnauk.navy.mil) as its primary vacancy listing for local vacancies. For CONUS recruiting HRSCEUR uses web site www.donhr.navy.mil or 138.145.19.19. Vacancies may be advertised through other means such as activity bulletin boards, local newspapers and other appropriate sources.

Area of Consideration

The Greater London area will serve as the area of consideration unless otherwise indicated. Preference eligibles or veterans who have been separated from the Armed Forces under honorable conditions after three years or more of continuous active service may apply.

Qualification Requirements

The required qualifications for a position will vary depending on the nature of the position. Specific education and experience requirements are noted under each vacancy announcement.

Eligibility Requirements

Applicants must meet all eligibility requirements (including time-in-grade) by the closing date of the vacancy announcement.

How To Apply

Submit either a Federal resume or an Optional Application for Federal Employment (OF-612), plus a copy of your latest Performance Appraisal and a Supplemental Statement addressing the Ranking elements. If new to the area, either a Dependent Statement (if a dependent of military or civil servant within the area of consideration or commuting area, i.e., Greater Lon-

don) or a Statement of Residency. If claiming Career or Career-Conditional status, include a copy of your latest SF-50 (Notification of Personnel Action). Claims for Veterans Preference must be supported by a DD-214. Applicants who have DUAL NATIONALITY must specify on their applications both countries where nationality is held.

Important Note

One application form is required for each position. Applications cannot be returned. For further information contact the HRSC Customer Service Unit on X5285 or 020-8385-5285, **APPLICANTS WILL ONLY BE NOTIFIED IF SELECTED**.

Acceptance of Applications

Application forms must be RECEIVED by the closing date of the announcement. Applications submitted in postage-paid government envelopes, through the guard mail or via fax machine **WILL NOT** receive consideration.

SEND COMPLETED APPLICATIONS TO:

HRSC Europe
PSC 821 BOX 121
FPO AE 09421

HRSC Europe
Block 2 Spur 2
DOE Complex, Eastcote Road
Ruislip, Middx HA4 8BS



***The Department
of the Navy is an
Equal Opportunity
Employer***

Positions ASF01/02/03 are **OPEN REGISTER** applications which will be collected and remain on file until a position becomes available. Positions may range from part time to full time and may be temporary or permanent, temporary positions may be converted to permanent without further competition. Applications will be referred as positions become available.

01ASF01-KM-Voucher Examiner BGS/GS-0540-04/05

Salary: GS-04: \$19,100 per annum/GS-05: \$21,370 per annum
BGS-04: £7.43 per hour/BGS-05: £8.35 per hour-Central London
BGS-04: £7.23 per hour/BGS-05: £8.00 per hour-Outer London
Location: Various locations in Central London/Eastcote/West Ruislip
- Please indicate which location/s you are prepared to work in.

Area of Consideration: All appointable candidates within the Greater London Area.

Closing Date: Open and continuous file, applications will be reviewed as positions become available.

01ASF02-KM-Secretary BGS/GS-0318-04/05/06

Salary: GS-04: \$19,100/GS-05: \$21,370/GS-06: \$23,820 per annum
BGS-04: £7.43/BGS-05: £8.35/BGS-06: £9.46 per hour - Central London
BGS-04: £7.23/BGS-05: £8.00/BGS-06: £8.84 per hour - Outer London
Location: Various locations in Central London/Eastcote/West Ruislip
- Please indicate which location(s) you are prepared to work in.

Area of Consideration: Area of Consideration: All appointable candidates within the Greater London Area.

Closing Date: Open and continuous file, applications will be reviewed as positions become available.

01ASF03-KM-General Clerk/Support Services Assistant BGS/GS-0303-04/05/06

Salary: GS-04: \$19,100/GS-05: \$21,370/GS-06: \$23,820 per annum

BGS-04: £7.43/BGS-05: £8.35/BGS-06: £9.46 per hour - Central London

BGS-04: £7.23/BGS-05: £8.00/BGS-06: £8.84 per hour - Outer London

Location: Various locations in Central London/Eastcote/West Ruislip
- Please indicate which location(s) you are prepared to work in.

Area of Consideration: All appointable candidates within the Greater London Area.

Closing Date: Open and continuous file, applications will be reviewed as positions become available.

01ASF04-KM-Personnel Clerk/Assistant BGS/GS-0203-04/05/06/07

Salary: GS-04: \$19,100/GS-05: \$21,370/GS-06: \$23,820/GS-07: \$26,470

BGS-04: £7.43/BGS-05: £8.35/BGS-06: £9.46/BGS-07: £10.62 - Central London

BGS-04: £7.23/BGS-05: £8.00/BGS-06: £8.84/BGS-07: £9.79 - Outer London

Location: Various locations in Central London/Eastcote/West Ruislip
- Please indicate which location(s) you are prepared to work in.

Area of Consideration: All appointable candidates within the Greater London Area.

Closing Date: Open and continuous file, applications will be reviewed as positions become available.

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(NOTE: Area of Consideration for all Jobs: All appointable candidates within the commuting area. No PCS costs will be paid unless otherwise stated.)

00LON003556 Automation Clerk, GS-0326-04 (2 Positions)

Salary: GS-04: \$19,100 per annum

Location: DCOS, Operations Department, Commander in Chief, U.S. Naval Forces Europe, London, United Kingdom

Closing Date: Open Until Filled, 1st cut off date 07/11/00, additional cut off dates will be every 14 days.

00LON003830 MANAGEMENT ANALYST, GS-0343-11

Salary: GS-11: \$39,178 - \$50,932 PER ANNUM

Location: DCOS Manpower/Requirements and Analysis Office (N14), Commander In Chief, U.S. Naval Forces Europe, London, United Kingdom

Closing Date: Open Until Filled, 1st Cut off date 07/25/00, additional cut off dates will be every 14 days.

00LON005156 Child Development Program Assistant PART TIME NTE 20 HOURS PER WEEK BGS/GS-1702-02/03/04

Salary: GS-02: \$15,594 GS-03: \$17,015 GS-04: \$19,100 PER ANNUM

BGS-02: £5.90 BGS-03: £6.53 BGS-04: £7.23 PER HOUR

Location: U.S. Naval Activities, Morale, Welfare and Recreation Department, West Ruislip, United Kingdom

Closing Date: Open until filled, 1st cut off date 09/29/00, additional cut off dates will be every 14 days.

01LON000344 Child Development Training and Curriculum Specialist, GS-1701-07

Salary: \$26,470 PER ANNUM

Location: Child Development and Youth Division, Morale, Welfare and Recreation Department, West Ruislip, United Kingdom

Closing Date: Open Until Filled, 1st cut off date 15 November 2000, additional cut off dates will be every 14 days.

01LON000724 RECREATION ASSISTANT, BGS/GS-0189-05

Salary: GS-05: \$21,370 per annum BGS-05: £6.04 per hour

Location: Morale, Welfare and Recreation Department, Daws Hill Division, High Wycombe, United Kingdom.

Closing Date: Open until filled, 1st cut off date 12/13/2000, additional cut off dates will be every 14 days.

01LON000784 Program Analyst GS-0343-09/11

Salary: GS 09 \$32,380.00 PER ANNUM GS 11 \$39,178.00 PER ANNUM

Location: Commander in Chief, U.S. Naval Forces Europe, London, United Kingdom

Closing Date: Open Until Filled, 1st cut off date 12/18/00, additional cut off dates will be every 14 days

00LON004906 PURCHASING AGENT, BGS/GS-1105-04/05/06

Salary: BGS-04: £7.36 BGS-05: £8.15 BGS-06: £9.04 Per Hour GS-04: \$19,616 GS-05 \$21,947 GS-06: \$24,463 Per Annum

Location: Naval Regional Contracting Center, London

30 March - 12 April 2001

Detachment, Eastcote,

Middlesex, United Kingdom

Closing Date: Open until filled, 1st cut off date 12/27/2000, additional cut off dates will be every 14 days.

01LON000997 Supervisory Management Analyst GS-0343-14

Salary: GS-14 \$65,983.00 PER ANNUM

Location: Commander in Chief, U.S. Naval Forces Europe, DCOS, Manpower, Personnel & Training, London United Kingdom

Closing Date: Open Until Filled, 1st cut off date 12/29/00, additional cut off dates will be every 14 days.

01LON001221 ELECTRICIAN (MVO), BWG-2805-06

Salary: BWG-06 £9.10 Per Hour

Location: Public Works Department, Facilities Operation & Maintenance Division, Commander U.S. Naval Activities, West Ruislip, United Kingdom

Closing Date: Open until filled, 1st cut off date 01/17/01 additional cut off dates will be every 14 days.

01EFA111072 Supervisory Contract Specialist GS-1102-12

Salary: GS 12 \$46,955.00 PER ANNUM

Location: Engineering Field Activity, MED, U.S. Naval Activities, and London, United Kingdom

Closing Date: Open Until Filled, 1st cut off date 01/17/01, additional cut off dates will be every 14 days.

01LON001469 RECREATION ASSISTANT (INSTRUCTOR), BGS/GS-0189-04

Salary: GS-04: \$19,616 PER ANNUM BGS-04: £7.36 per hour

Location: Commander U.S. Naval Activities, Morale, Welfare & Recreation Department, Fitness Center, London, United Kingdom

Closing Date: Open Until Filled, 1st cut off date 01/31/01 additional cut off dates will be every 14 days.

01LON001603 TEMPORARY POSITION NTE 1 YEAR MATERIALS HANDLER, BWG-6907-03

Salary: BWG-03 £7.09 Per Hour

Location: Produce Terminal Market, London, Defense Subsistence Region, Europe, Covent Garden, London, United Kingdom.

Closing Date: Open until filled, 1st cut off date 02/09/01 additional cut off dates will be every 14 days.

01LON001167 PROCUREMENT TECHNICIAN (O/A), BGS-1106-06

Salary: BGS-06: £9.04 per hour

Location: Produce Terminal Market, London, Defense Subsistence Region, Europe, Covent Garden, London, United Kingdom.

Closing Date: Open until filled, 1st cut off date 02/12/2001, additional cut off dates will be every 14 days.

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01LON002013 Supervisory Transportation Assistant BGS/GS-2102-05/06/07

Salary: GS 05/06/07 \$21,947 - \$27,185 PER ANNUM / BGS 05/06/07 £8.62 - £10.97 PER HOUR

Location: Personnel Support Detachment, Commander in Chief, U.S. Naval Forces Europe, London, United Kingdom

Closing Date: Open Until Filled, 1st cut off date 03/06/01, additional cut off dates will be every 14 days.

01LON002033 PURCHASING AGENT, GS/BGS-1105-04/05/06

Salary: BGS-04: £7.36 BGS-05: £8.15 BGS-06: £9.04 Per Hour / GS-04: \$19,616 GS-05 \$21,947 GS-06: \$24,463 Per Annum

Location: Fiscal Division, Public Works Department,

Commander U.S. Naval

Activities, West Ruislip, Middlesex

Closing Date: Open until filled, 1st cut off date 03/08/2001, additional cut off dates will be every 14 days.

01LON002194 Accountant GS-0510-12/13

Salary: GS-12 \$48,223.00 PER ANNUM
GS-13 \$57,345.00 PER ANNUM

Location: Commander in Chief, U.S. Naval Forces Europe, London, United Kingdom

Closing Date: Open Until Filled, 1st cut off date 03/23/01, additional cut off dates will be every 14 days.

01LON002051 Management Analyst GS-0343-12

Salary: GS-12 \$48,223 PER ANNUM

Location: Commander in Chief, U.S. Naval Forces Europe, London, United Kingdom

Closing Date: Open Until Filled, 1st cut off date 03/08/01, additional cut off dates will be every 14 days.

01LON002107 BUDGET TECHNICIAN, GS-0561-06 FPL GS-07

Salary: GS-06: \$24,463 PER ANNUM
GS-07: \$27,185 PER ANNUM

Location: U.S. Naval Security Group Detachment, London, United Kingdom

Closing Date: Open Until Filled, 1st cut off date 03/07/01, additional cut off dates will be every 14 days.

01LON002172 SOCIAL SERVICES ASSISTANT, GS-0186-07

Salary: \$27,185 PER ANNUM

Location: Family Service Center, Commander U.S. Naval Activities, United Kingdom, West Ruislip

Closing Date: 03/23/01

01LON002317 RECREATION PROGRAM MANAGER, GS-1101-12

Salary: \$48,223 PER ANNUM

Location: Morale, Welfare and Recreation Department, Commander U.S. Naval Activities, West Ruislip, United Kingdom

Closing Date: Open until filled, 1st cut off date 04/02/01 additional cut off dates will be every 14 days.

01LON002398 TRANSPORTATION CLERK, GS/BGS-2102-04

Salary: GS-04: \$19,616 PER ANNUM
BGS-04: £7.66 PER HOUR

Location: Supply Department, Commander U.S. Naval Activities, London, United Kingdom

Closing Date: Open Until Filled, 1st cut off date 04/04/01, additional cut off dates will be every 14 days.

Looking for a Part-Time Job????

AT&T is currently hiring Sales Representatives to cover 7 Audley Street and West Ruislip.

If you are outgoing, friendly, hardworking and are interested in joining our military sales team, then please forward your resume to:

e-mail: prealattuk@compuserve.com or

Paula Real, 17 Chestnut Grove, Great Stukeley, Huntingdon
Cambs PE28 4AT Fax: 01480-437707
(Attn: Kirk Parker)

Or fax to: 0049-69-15306331

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MWR EMPLOYMENT

TO APPLY FOR MWR POSITIONS:

MWR ALWAYS ACCEPTS APPLICATIONS AND HOLDS APPLICATIONS FOR SIX MONTHS.

For information on any of the above, contact Suki Phull, MWR Personnel at 01895-616619. Mail SF-171, Resume or British CV to:

U.S. APPLICATIONS:

U.S. NAVY MWR DEPT.
ATTN: MWR PERSONNEL
PSC 821, BOX 120
FPO AE 09421

UK APPLICATIONS:

U.S. NAVY MWR DEPT.
ATTN: MWR PERSONNEL
RAF WEST RUISLIP
ICKENHAM HIGH ROAD
RUISLIP, MIDDX
HA4 7DW



FULL JOB ANNOUNCEMENTS CAN BE FOUND ON www.cnauk.navy.mil

01-035 FOOD SERVICE WORKER

US - NA-7408-02-01 \$6.42 Full-Time (40 hrs/wk)

UK - BC-7408-02-01 £5.84 Full-Time (39 hrs/wk)

DUTY STATION AND LOCATION: SPORTS DEN/CONSTELLATION BAR, NORTH AUDLEY

CLOSING DATE: 10 MARCH 2001

00-259 RECREATION ASSISTANT

US - NF-0189-02 \$7.91 FULL-TIME(40hrs per week)

U.K. - BS-0189-05 £7.47 FULL-TIME Upto 37.5hrs per week)

DUTY STATION AND LOCATION: FITNESS CENTER, DAWS HILL

CLOSING DATE: OPEN TILL FILLED

00-286 FOOD SERVICE WORKER

US - NA-7408-02-01 \$6.42 Flexible (20-40 hrs/wk)

UK - BC-7408-02-01 £4.33 Part-Time (20-39 hrs/wk)

DUTY STATION AND LOCATION: HILL TOP CAFETERIA - LCHS, RAF DAWS HILL

CLOSING DATE: OPEN TILL FILLED

00-159 CATERING ASSISTANT

US - NA-7404-06 \$8.59 - Flexible - up to 16hrs per week

U.K. - BC-7404-04 £6.36 - Part-Time - up to 16hrs per week

DUTY STATION: CLUB CHAMELEON, WEST RUISLIP

CLOSING DATE: OPEN TILL FILLED

01-012 WEEKEND MOTOR VEHICLE OPERATOR

US - NA-5703-07-01 \$9.12 FLEXIBLE

UK - BW-5703-04-01 £7.89 PART-TIME/ON-CALL

DUTY STATION: COMMUNITY DIVISION WEST RUISLIP

Do you have some extra time on the weekends and like to go on day trips?

The MWR Department is looking for people to drive a passenger van in support of our recreational events. Must have a valid drivers license.

CLOSING DATE: OPEN TILL FILLED

00-273, 00-041 RECREATION AID (3 POSITIONS)

US - NF-0189-01 \$6.16 - Flexible (Upto 35 hrs/wk)

UK - BS-0189-03-01 £6.04 - Part-Time (Upto 35 hrs/wk)

DUTY STATION AND LOCATION: MWR BOWLING CENTER, RAF DAWS HILL

CLOSING DATE: OPEN TILL FILLED

01-000 ONGOING/CONTINUOUS VACANCIES:

RECREATION AID, BARTENDER, DRIVER and FOOD SERVICE WORKER

US-FLEXIBLE

UK-PART TIME or ON-CALL

LOCATIONS: NORTH AUDLEY, WEST RUISLIP, DAWS HILL

DUTIES: Call MWR Personnel concerning specific duties. Schedule may be subject to weekend and evening shifts.

CLOSING DATE: OPEN UNTIL FILLED

EQUAL OPPORTUNITIES:

The Department of the Navy is an Equal Employment Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, religion, sex, national origin, age, disability, marital status, political affiliation, sexual orientation or any other non-merit factor

U.S. EMBASSY POSITION

Announcement no: 01/11

Position No: L55103

Position Title: FPO Mail Clerk (PSA)

Closing Date: March 21, 2001

Salary: LES: £15,289 P.A.

AFM: \$17,474 P.A.

Location: Mail Room - Navy Headquarters, North Audley Street Post Office or West Ruislip Navy Post Office.

Application: Please send your Curriculum Vitae with a covering letter explaining how you meet the requirements for this position and quoting the relevant announcement number to: Human Resource & Development Office, American Embassy, 24 Grosvenor Square London, W1A 1AE by close of business, 5pm March 21, 2001



NEX Vacancy Announcement
West Ruislip

Title - Sales Clerk Specialty

Full Time

Salary - U.S. \$7.20 hr L.N. £5.65 hr

Experience - Preferable experience in Electronic Equipment. Must work some weekends and evenings - Flexible Schedule.

Please call Karla Stracener at 01895 616737 for an Application.